



2022 United Way of Wayne and Holmes RFP Frequently Asked Questions

United Way of Wayne and Holmes Counties

Q: Does my organization need to be located in Holmes or Wayne Counties?

A: Yes. Since we are a local United Way, we only fund organizations that are located in Holmes or Wayne Counties and who serve the citizens of either or both counties. If you only serve people in Orrville, Dalton or Marshallville you must apply for funding from the Orrville Area United Way.

Q: What can United Way of Wayne and Holmes funds be used for?

A: We strive to make our funding flexible to help you fulfill your mission, so the items that we will fund include the following:

- *Certifications/Trainings (Registration Fees only for Professional Development)*
- *Client Evaluations/Assessments*
- *Direct Client Services (Shelter, Rent, Utilities, Clothing, Food..etc.)*
- *Meals/Snacks/Food Pantry*
- *Program Specific Supplies (these will need to be itemized in the budget)*
- *Salary/Benefits/Payroll Taxes (the cost to hire)*
- *Scholarships (by reimbursement only)*
- *Support Groups*
- *Other - as defined by you. Approval or clarification may be needed.*

Q: What will United Way of Wayne and Holmes funds not cover?

A: There are some items that we will not cover in a funding request. Our funds will not cover the following items:

- *Capital Expenses/Capital Campaigns*
- *Equipment*
- *Insurance*
- *Consultant Fees (audits, IT, attorney, etc.)*
- *Software/Hardware*
- *Fundraising Events or Expenses*
- *Membership Fees, Dues, Subscriptions*
- *Hotels, Meals or Fringe Expenses for Professional Development*

Q: Is multi-year funding available?

A: Yes, some requests may qualify for multi-year funding (2 years). Those who are meeting basic needs of shelter and food may apply for 2 years of funding. Part of your request may qualify while other parts do not, and that is acceptable. If multi-year grants are awarded you will be required to participate in an end of year interview and evaluation. To verify your eligibility for multi-year funding, please contact us directly. Contact information below.

Q: Do you have set grant amounts?

A: No. This year, we are granting funds by line item. This is why it is imperative to complete your budget in full. We will either fully fund a line item or not fund a complete line item. For example: If your budget line item is Salary at \$20,000.00 and you have another line item of Program Supplies at \$5,000.00 - your total request would be \$25,000.00. We will either fund you \$25,000.00 OR \$20,000.00 OR \$5,000.00 OR \$0. There may be partial funding, but complete line item funding. We will not cut your budget by percentages of amounts, we will simply either fund the line item or not fund the line item.

Q: When are Proposals due?

A: 2022 Proposals are due at 5pm on December 17, 2021. Late submissions will not be accepted. Proposals must be submitted as ONE PDF document either mailed to: United Way of Wayne and Holmes, 215 South Walnut Street, Wooster, Ohio 44691 or emailed as ONE PDF to: info@uwwh.org

Q: What if I have questions about my proposal?

A: All questions must be submitted in writing (email) to info@uwwh.org we will schedule phone calls if it is necessary. We will host two question/answer sessions on Tuesday October 21, 2021 one at 9:00am and a second one at 4:00pm. It is recommended that you do attend one of these sessions if you intend to apply for funding. Please call to RSVP to this session (330) 264-5576.

CONTACT INFORMATION:

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